



Program Director

Second Harvest's Mission:

Fighting hunger, feeding hope: Second Harvest brings community resources together to feed people in need through empowerment, education, and partnerships.

Purpose of Position:

- The Mobile Market team operates one of Second Harvest's direct service programs, providing fresh produce and other groceries at no cost to our clients. This team makes sure our services are innovative, collaborative, and practical to best serve our community.
- This position will help Second Harvest bring healthy food directly to high-need communities throughout the Inland Northwest.

Job Description:

- Full time position at our Singer Distribution Center in Spokane.
- Responsible for supporting the daily activities and event coordination of the Mobile Market program, including the transportation, scheduling, logistics, and nutrition education elements.
- Builds and maintains meaningful relationships with corporate sponsors and host-sites, communicating and working closely with the internal Philanthropy department.
- Delivers clear communication to internal teams regarding food allocation and product selection for Mobile Market events.
- Manages all data and reporting for the Mobile Market program.
- Supervises, coaches, and supports the Mobile Market team of two drivers and two admins.
- May work to help build food orders for mobile market events and load vehicles with food as scheduled.
- May attend assigned mobile market events to deliver food and ensure Second Harvest delivers a first-class client, donor, and volunteer experience.
- Performs all other duties and responsibilities as assigned or as necessary.

Qualifications:

- Previous experience leading diverse teams, database management, and strong customer service are required.
- Good communication and problem solving is essential in this role. Strong candidates possess strong organizational skills, conflict resolution skills, and have business or non-profit experience.
- Candidates should have a growth mindset and the ability to work responsively, switching between tasks and re-ordering priorities based on new information.
- Successful Second Harvest employees are servant leaders who are engaged in the mission, enjoy challenging work, and thrive on strong teams.

Other Information:

- Candidate must pass a pre-employment background check and pre-employment drug screening.
- Individual must have valid driver's license and a Food Handler's Permit (can obtain once hired).
- TO APPLY: https://www.indeed.com/job/program-director-f8c242ecc3f9b7b2?_ga=2.113413189.374995775.1680541113-1156341465.1678482856

All qualified applicants will receive consideration without regard to race, color, religion, sex, national origin, creed, marital status, age, the presence of any sensory, physical, or mental handicap, status as Vietnam era veteran or disabled veteran, or because of an individual's sexual orientation.