



Philanthropy Director – Grant Writer

Second Harvest's Mission:

Fighting hunger, feeding hope: Second Harvest brings community resources together to feed people in need through empowerment, education and partnerships.

Purpose of Position:

- This position is an integral member of the fundraising team at Second Harvest as the lead grant writer, impact reporter and storyteller.
- This position will be part of the team that works together to earn and sustain financial support from our community to serve people facing hunger in Eastern Washington and North Idaho.

Job Description:

- This is a full-time position at our Spokane Hunger Solution Center.
- This position will be the primary grant writer for the organization. They will write concise, articulate and persuasive proposals, cases for support and grant reports.
- They will align private grant research and writing with Second Harvest's strategic plan priorities, fundable elements, targeted initiatives and overall fundraising plan.
- They will maintain documentation and electronic reporting for grant-funded programs and projects.
- They will cultivate a deep understanding of the private grant landscape, researching and communicating giving trends that may impact Second Harvest.
- They will use interviewing and writing skills to produce persuasive and inspirational stories of families served, volunteers, donors, partner agencies and other topics with the ability to make complex content relatable for intended audiences.
- They will work with leadership and finance staff to produce grant budgets, budget narratives and financial reports.
- They will perform other duties or projects as assigned.

Qualifications:

- Candidates will be detail-oriented, data-driven, and possess strong writing and communication skills.
- Strong candidates for this position will have experience with nonprofit grant writing and possess background knowledge of Second Harvest and its initiatives that serve people facing hunger.
- Successful Second Harvest team members are engaged in the mission, enjoy challenging work and thrive on strong teams.
- Individuals who have experienced food insecurity or economic hardship and those from backgrounds underrepresented in nonprofit management are strongly encouraged to apply.

Other Information:

- Candidate must pass a pre-employment background check and Motor Vehicle Report.
- Wage range of \$33.00 - \$35.00 per hour plus an excellent benefit package.

TO APPLY: Submit your resume and cover letter at www.2-harvest.org/applyhere

All qualified applicants will receive consideration without regard to race, color, religion, sex, national origin, creed, marital status, age, the presence of any sensory, physical, or mental handicap, status as Vietnam War-era veteran or disabled veteran, or because of an individual's sexual orientation.