# SETTING UP A TEAM FUNDRAISER TO BENEFIT SECOND HARVEST

#### **STEP 1: GET STARTED**

Click the "start fundraising" button to begin your campaign.

Second Harvest



#### STEP 2: CHOOSE YOUR FUNDRAISER TYPE

Click the type of fundraiser you would like to start: Team or Individual. For these instructions, we will create a team fundraiser. Instructions on creating an individual fundraiser can be found here: <a href="https://2-harvest.org/host-a-fundraiser/">https://2-harvest.org/host-a-fundraiser/</a>.

Join a team
Have friends already fundraising?
Help them reach their goals!

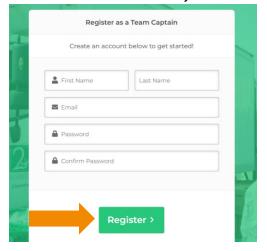
Join as an Individual
Never underestimate the power of one. Start fundraising now.

Create a Team
Start a team and be the team captaint
Want to simply make a donation?

Donate Now >

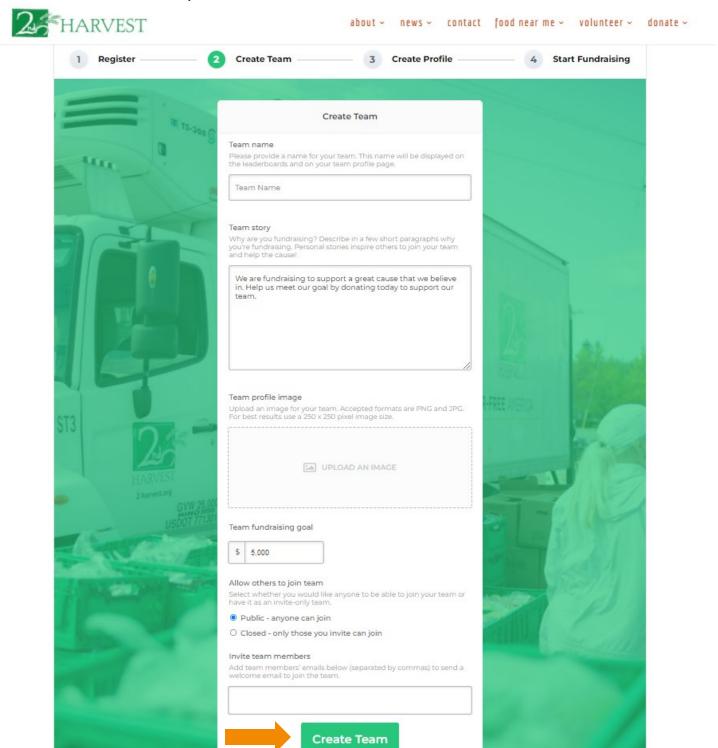
## **STEP 3: CREATE YOUR ACCOUNT**

Create an account to start your fundraiser. Fill out the requested information and click "Register".



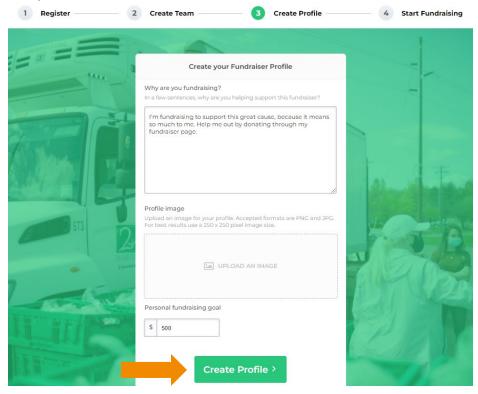
#### STEP 4: CREATE YOUR TEAM'S PROFILE

Create your team's fundraising profile. Create a team name and story, upload a team profile image and set your team's fundraising goal. The goal is automatically set at \$5,000, but you can raise or lower it to fit your needs. Choose if you want this team to be public or closed. You can also invite team members by email. Once this information is ready, click "Create Profile".



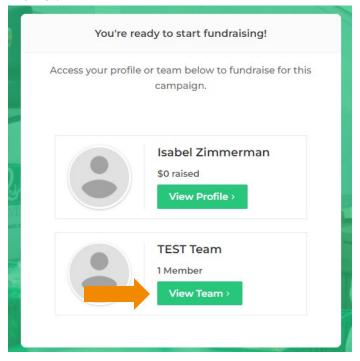
## **STEP 5: CREATE YOUR PROFILE**

Create your fundraising profile. We encourage you to write a few sentences about why you are creating this fundraiser. You can upload a profile image, but this is not required. Don't forget to set a fundraising goal! This goal is automatically set at \$500, but you can raise or lower it to fit your needs. Once this information is ready, click "Create Profile".



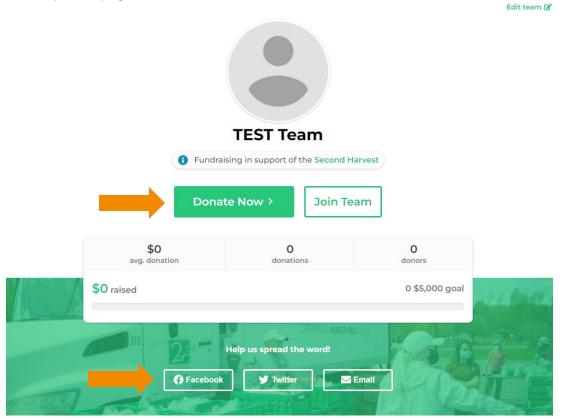
## STEP 6: ACCESSING YOUR TEAM'S PROFILE

Access your profile by clicking the "View Team". You can also visit your personal profile by clicking "View Profile".



# STEP 7: VIEWING & SHARING YOUR PROFILE

Once you are viewing your team's profile, you can make donations and share the team profile through Facebook, Twitter or email. To share the link to your team's donation page directly, copy the URL of your team's profile page.



# STEP 8: LOGGING INTO YOUR PROFILE

To login to your profile after creating it, visit: LINK. (link to peer-to-peer fundraising page)