



Nutrition Education Manager

Are you a trained nutrition professional who is organized and passionate about eating and cooking healthy food? Do you have professional kitchen management experience and are comfortable speaking to groups? If that sounds like you, apply for the job below!

Second Harvest's Mission:

Fighting hunger, feeding hope: Second Harvest brings community resources together to feed people in need through empowerment, education, and partnerships.

Purpose of Position:

- Through our core programs of cooking classes, healthy pantries, Nutrition Ambassador Corps of Volunteers, agency relations and mobile markets, our hope is that those who seek food assistance from Second Harvest and its network will take and consume more healthy foods to help build healthier communities.
- Community cooking classes and nutrition education are tools we use to help families move from hunger to health and self-sufficiency.
- The Kitchen at Second Harvest is a place where people come together to get excited about home cooking, gain confidence in their skills to prepare meals, become more knowledgeable about the foods they eat and how those foods affect their overall health.
- We encourage clients, staff, and volunteers to embrace food through fun, learning, creativity, and innovation in their daily lives.
- Nutrition Education team members tell the story of how nutrition education helps people in need move from hunger to health and self-sufficiency.
- SNAP Ed is an evidence-based program that helps people lead healthy, active lives. SNAP Ed teaches people how to make their SNAP dollars stretch, how to shop for and cook healthy meals, and how to stay physically active. SNAP Ed partners with state and local organizations like Second Harvest, to meet people where they are. SNAP Ed initiatives through Second Harvest include nutrition education classes, social marketing campaigns, and efforts to improve policies, systems, and the environment of communities.

Job Description:

- Full time position at our Singer Distribution Center in Spokane.
- The Nutrition Education Manager will lead efforts to integrate nutrition education and promote healthy eating across the Inland Northwest. This includes recipe development, leading cooking classes and progressing our Supplemental Nutrition Assistance Program Education (SNAP Ed) priorities.
- Responsible for fulfilling grant requirements for SNAP Ed, including data entry, and creating monthly and quarterly reports.
- Ensures that SNAP Ed projects are executed successfully and completed within required time frames to meet contract objectives.
- Functions both as a frontline nutrition educator, curriculum trainer, volunteer trainer, and staff supervisor.
- This position will maintain the teaching kitchen and production kitchen facilities and oversee the planning and execution of all kitchen events, both on and off site.
- Utilizes Microsoft Office Suite and other software systems to communicate internally and externally, and accurately track information.
- Performs all other duties and responsibilities as assigned or as necessary.



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Qualifications:

- Excellent communication is essential in this role.
- Strong candidates have professional kitchen management experience, are knowledgeable about nutrition, have experience in SNAP Ed program management and delivery.
- Experience working in health and nutrition and experience presenting information and teaching classes to small groups preferred.
- Candidates should be detailed, organized, and proficient with computers.
- Ability to work a flexible, yet structured schedule with occasional night shifts to meet the needs of program partners and grant requirements.
- Successful Second Harvest employees are engaged in the mission, enjoy challenging work, and thrive on strong teams.

Other Information:

- Apply for this position on Indeed – [here!](#)
- Candidate must pass a pre-employment background check and pre-employment drug screening.
- Individuals must have a valid driver's license and a Food Handler's Permit (can obtain once hired).

All qualified applicants will receive consideration without regard to race, color, religion, sex, national origin, creed, marital status, age, the presence of any sensory, physical, or mental handicap, status as Vietnam era veteran or disabled veteran, or because of an individual's sexual orientation.